

Microsoft Online Services

Let Our IT Resources Work for You

Microsoft Online Services gives your business the powerful productivity capabilities of Exchange Server, Office SharePoint® Server, Office Communications Server, and Office Live Meeting —all hosted online without the upfront costs of an on-premise deployment. The suite of productivity tools enables your workers to communicate and collaborate effectively, while enabling your IT team to focus on more business-critical tasks.



Microsoft Online Services consists of Exchange, Sharepoint, Office Communications and LiveMeeting, which are part of the Business Productivity Online Suite (BPOS).

Business Productivity Online Suite is a set of messaging and collaboration solutions hosted by Microsoft. These online services are designed to give your business streamlined communication with high availability, comprehensive security, and simplified IT management.

Because Microsoft hosts the services, it reduces your company's need to maintain IT services on site. Many organizations today are moving to this "software-plus-services" model, because it decreases the need to manage hardware and software.

How It Works

Easy to Deploy and Manage

- Quickly and easily extend new capabilities to your organization from one central control panel
- Centralized management lets you add new users and manage them all from one place



Monitoring and Reporting Tools

- Monitoring and reporting consoles keep you in control of the services you offer end users

Blend and Shift as Needed

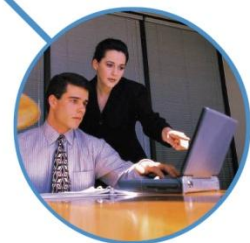
- Adjust your deployment model between on-premises and hosted solutions as your business needs change



Remote Worker



Mobile Worker



On-Premise Worker

Hosted in the Cloud

Increased Productivity on Business-class Tools

- Your end users have a unified experience and consistent look and feel from virtually any device, in almost any location
- Users can securely access the service anywhere without the need for a VPN connection

● E-mail and calendar functions

Exchange Online delivers e-mail services including spam filtering, anti-virus protection, and synchronization of mobile devices. Through Microsoft Office Outlook 2003, Outlook 2007 and Microsoft Office Outlook Web Access, you can use the advanced e-mail, calendar, contact, and task management features of Exchange Online. Office Outlook Web Access enables users to access their e-mail messages from almost any browser—whether the user is in the office or on the road.

● E-mail coexistence and migration tools

The Microsoft Business Productivity Online Standard Suite includes e-mail coexistence and migration tools. If you have Active Directory directory services and Microsoft Exchange Server, the Microsoft Online Services Directory Synchronization tool synchronizes your user accounts, contacts, and groups from your local environment to Microsoft Online Services. This tool also makes your Microsoft Exchange Global Address List (GAL) available in Exchange Online. Use the Microsoft Online Services Migration Tools to forward copies of your Exchange Server mail to your Exchange Online mailboxes. You can also use the Migration Tools to copy content from your Exchange Server, POP3, or IMAP4 e-mail server mailboxes to your Exchange Online mailboxes.

● Web conferencing

Office Live Meeting allows you to hold online meetings with colleagues, customers, and partners in real time. Office Live Meeting participants can convene online to share documents, ask questions, work on a virtual "whiteboard," and talk to each other during the meeting.

● Document collaboration and workspaces

SharePoint Online allows you to share and work together on documents, maintain version control for shared documents, create intranet sites to manage projects and project workflows, post calendar information, and set up wikis and blogs.

● Microsoft Online Services Administration Center

The Administration Center gives you an online management portal to manage your services and users. From the Administration Center, service administrators can import multiple user accounts, use e-mail migration tools, create distribution lists, create SharePoint site collections, and submit service requests to Microsoft Online Services Technical Support.

● Microsoft Online Services Sign In application

The Sign In application is a tool that automatically sets up services and allows users to access all of their services with no need to sign in each time they use them. The Sign In application is available from both the Administration Center and My Company Portal.

